



NEW PRESCRIPTION POLICY

Effective 12/15/2013

As of December 15, 2013, we have a new prescription policy. We understand that this is a change for both you and us. We hope to work together to ensure safe and high quality medical care.

Due to the new Indiana State Law, LSA Document #13-495(E), all patient maintaining on opioid medications will be referred to pain management.

Dr. Gottlieb will only manage pain medications perioperatively. Certain pain medications and other “restricted substances” cannot be called in. If you are a surgery patient and your medication falls into these categories, you will need to come in and pick up a written prescription. We do not fill prescriptions over the weekend and/or holidays. We would like you to request prescription refills at the time of your office visits.

Refill requests will be accepted all day Monday, Tuesday, and Wednesday.

All refill requests submitted after 12:00 p.m. on Thursday will be reviewed on the following Monday.

Please allow 24 to 48 hours for prescriptions to be called in.

If you call for a prescription refill, please have the following information available:

- Your name
- Your date of birth
- Medication name
- Medication dosage
- How you are taking the medication (once daily, twice daily, etc.)
- Quantity needed (one month, etc.)
- Pharmacy name and phone number
- Contact number where you can be reached DURING THE DAY (i.e. cell phone) if we have questions

I have read and understood this prescription policy.

Patient Signature _____ Date: _____

Revised 12/15/13 by MG